



East Bay Regional Communications System Authority



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Berkeley, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Livermore Amador Valley Transit Authority, Moraga-Orinda Fire District, Rodeo-Hercules Fire District, San Ramon Valley Fire District, California Department of Transportation, Ohlone Community College District, Contra Costa Community College District, Dublin-San Ramon Services District and University of California, Berkeley

OPERATIONS COMMITTEE MEETING

REGULAR MEETING

DATE: October 14, 2022

TIME: 10:00 a.m.

PLACE: Alameda County Office of Homeland Security and Emergency Services,
Room 1013
4985 Broder Blvd., Dublin, CA 94568

MINUTES

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1. **Call to Order/Roll Call:** A Regular meeting of the Operations Committee was held on October 14, 2022, remotely via Zoom Video Communications. The meeting was called to order at 10:00 a.m.

Committee Members Present:

G. Ahern, Sheriff, Alameda County Sheriff's Office
T. Chalk, Assistant Sheriff, Contra Costa County Sheriff's Office
C. Nice, Assistant Sheriff, Alameda County Sheriff's Office
D. Swing, Chief of Police, City of Pleasanton

Staff:

T. McCarthy, Executive Director
C. Boyer, Auditor
C. Soto, Administrative Assistant

Public:

A Morefield, Captain, Antioch Police Department
M. Mellone, Sergeant, Antioch Police Department

2. **Public Comments:** None.
3. **Presentations:** None.
4. **Approval of Minutes of the April 22, 2022 Operations Committee Regular Meeting**

On motion of Bm. Nice, seconded by Bm. Swing and by unanimous vote, the Operations Committee approved the minutes of the April 22, 2022 Operations Committee meeting.

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5. First Amendment to Services Agreement with Administrative Assistant Soto

Executive Director McCarthy stated this item was to adjust the salary of the Administrative Assistant.

On motion of Bm. Nice, seconded by Bm. Swing and by unanimous vote, the Operations Committee recommended to the full Board, approval of the First Amendment to Services Agreement with Administrative Assistant Soto.

6. Walton Lane Simulcast Site Add-On

Executive Director McCarthy stated the Walton Lane site in Antioch is needed for additional radio coverage. The site previously had shelters and when they removed the shelters, they pulled out the electricity from the conduits. They have since found the conduit and the City of Antioch will work with PG&E to put in the electrical. The costs now for the Authority is \$1.7 million. There are cost savings as Contra Costa County had to move a site on Pine Street to another location. The equipment from the Pine Street location will be used at the new Antioch site for a cost savings of approximately \$300,000. The Authority will also purchase the antennas, and pay for a survey of the tower to ensure it can handle the extra antennas.

A Morefield, Captain, Antioch Police Department, stated they had a recent incident where they lacked some communication in that area. It is an ongoing issue and officer safety issue.

M. Mellone, Sargent, Antioch Police Department, stated their officers have had to use the back-up communications of VHF on occasion. The radios are garbled. They have to use two different radios. It is an officer safety issue.

On motion of Bm. Swing, seconded by Bm. Nice and by unanimous vote, the Operations Committee agreed to recommend to the full Board, approval of the Walton Lane Simulcast Site.

7. Provide Direction on Budget Adjustment FY 21/22

Craig Boyer, Auditor, stated this \$47,000 budget adjustment for Fiscal Year 21/22 was for small increases in insurance, and maintenance costs related to microwaves.

On motion of Bm. Nice, seconded by Bm. Swing and by unanimous vote, the Operations Committee agreed to recommend to the full Board the approval of the budget change for the FY 21/22 budget.

8. Receive an Update on Encryption

Executive Director McCarthy stated the Authority had purchased encryption for both Alameda and Contra Costa County Counties and the Cities of Benicia and Vallejo. The radios shops will be reaching out to agencies to know what channel they want encrypted. Executive McCarthy would be attending the COPSA meeting next month to answer questions regarding encryption.

9. Receive an Update on Microwave Ethernet/MPLS Project

Executive Director McCarthy stated they were currently doing a microwave/ethernet upgrade on the System. They have hit a few snags. They have been running tests. They have been having meetings every morning to figure out the day's work.

10. Receive an Update on 10 Year Plan

Executive Director McCarthy stated they are trying to put together a 10-year plan to know what will need to be replaced in the future. They are currently asset tagging everything that is going out in the field, and this will add in that plan.

11. Agenda Items for Next Meeting

- **EBRCSA Infrastructure Service Update Agreement (SUA) and Maintenance**

Executive Director McCarthy stated the Authority had an agreement with Motorola to maintain all of the System's equipment, for example they just replaced 203 HPZ4 computers with HPX2 computers. The SUA will expire August 2023. He is already working on the next SUA. He is going to meet with the IT departments of both Counties and radio shops to review the proposed SUA from Motorola.

12. Adjournment: With no further business coming before the Operations Committee, the meeting was adjourned 10:23 a.m.



Caroline P. Soto
Authority Secretary